

City of Southgate

Regular City Council Meeting

December 17, 2025

A Regular Meeting of the Council of the City of Southgate was held on Wednesday, December 17, 2025 in the Southgate City Hall Council Chambers and was called to order at 7:00 PM by Council President Zoey Kuspa.

This meeting began with the Pledge of Allegiance.

Present: Priscilla Ayres-Reiss, Edward Gawlik, Jr., Karen George, Christian Graziani, Zoey Kuspa, Adriene Price, Phil Rauch

Absent:

Also Present: Mayor Joseph G. Kuspa, City Attorney Edward Zelenak, City Administrator Daniel Marsh, Assistant City Administrator/Finance Director Doug Drysdale, City Clerk Janice Ferencz, City Treasurer Chris Rollet, City Engineer John Hennessey, Police Chief Mark Mydlarz, Fire Chief Justin Graves, DPS Director Kevin Anderson, Building Director Tim Leach

Moved by Ayres-Reiss, supported by George, RESOLVED THAT the Southgate City Council amend the agenda to add Item #16 to Communication "A": Memo from ACA/Fin. Dir.; Re: Recommendation to Approve Emergency Sewer Line Repair-Waiver of Bid.

Minutes:

Moved by George, supported Ayres-Reiss, RESOLVED, that the minutes of the City Council Work Study Session dated December 3, 2025 be approved as presented. Motion carried unanimously.

Moved by Rauch, supported by Price, RESOLVED, that the minutes of the Regular City Council Meeting dated December 3, 2025 be approved as presented with supplemental Work Study Rules and Procedures added. Motion carried unanimously.

Communications "A":

1. Memo from ACA/Fin. Dir.; Re: Resolution for Accepting and Approving FY 24/25 Audit Report moved by Gawlik, supported by George, RESOLVED THAT the Southgate City Council adopt resolution accepting and approving the audit report from Plante Moran for Fiscal Year 2024-25, and restating the fund balance as indicated. Motion carried unanimously.
2. Memo from ACA/Fin. Dir.; Re: Approve Corrective Action Plan for MERS moved by Rauch, supported by Price, RESOLVED THAT the Southgate City Council approve the Corrective Action Plan request for the MERS Southgate Municipal Employees' Retirement System, and authorize the Finance Director to submit the Corrective Action Plan to the Michigan Department of Treasury. Motion carried unanimously.
3. Memo from Administrator; Re: Support for Public Schools CTE Program moved by George, supported by Rauch, RESOLVED THAT the Southgate City Council authorize the Administration's request to optionally refund building permit fees for approved plans associated with the Southgate Public Schools Construction Trades Education Fordline home building program, provide on additional inspection at no additional cost for educational purposes, and to provide an expedited permit review process. Motion carried unanimously.
4. Memo from Administrator; Re: Consulting Services for Capital Improvement Plan moved by Rauch, supported by Gawlik, RESOLVED THAT the Southgate City Council approve the City's Planning Consultant, Carlisle Wortman and Associated Inc. to provide Capital Improvement Plan services in

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accordance with the attached proposal for a not to exceed amount of \$11,000.00. Motion carried unanimously.

5. Memo from Administrator; Re: Contract for Legal Services for PFAS Litigation moved by Gawlik, supported by George, RESOLVED THAT the Southgate City Council approve the attached contract for Legal Services AFF PFAS Litigation with Stag Liuzza LLC and Shumaker, Loop and Kendrick LLP and to authorize the City Administrator to sign said agreement on behalf of the City. Motion carried unanimously.
6. Memo from Administrator; Re: Ice Arena Entrance Sliding Glass Door Repairs-Waiver of Bid moved by Rauch, supported by Ayres-Reiss, RESOLVED THAT the Southgate City Council waive the bid and hire Allegion (Wixom, MI), the parent company of Stanley Access Technologies (the manufacturer), to perform door repairs to the sliding glass doors at Arena A in the amount not to exceed \$6,651.30. Motion carried unanimously.
7. Letter from Mayor; Re: Appointment to Board of Zoning Appeals moved by George, supported by Rauch, RESOLVED THAT the Southgate City Council approve the appointment of Pat Poirier and Ray Grupczynski to the Board of Zoning Appeals for a term expiring December 2028. Motion carried unanimously.
8. Letter from Mayor; Re: Appointment to Building and Mechanical Board of Appeals moved by Rauch, supported by George, RESOLVED THAT the Southgate City Council approve the appointment of Mike Quint and Bob Hines to the Building and Mechanical Board of Appeals for a term expiring December 2030. Motion carried unanimously.
9. Letter from Mayor; Re: Appointment to Building Authority moved by George, supported by Rauch, RESOLVED THAT the Southgate City Council approve the appointment of Bob Hines to the Building Authority for a term expiring December 2031. Motion carried unanimously.
10. Letter from Mayor; Re: Appointment to Compensation Commission moved by Rauch, supported by George, RESOLVED THAT the Southgate City Council approve the appointment of Aaron Bertera and Brian Clark to the Compensation Commission for a term expiring December 2032. Motion carried unanimously.
11. Letter from Mayor; Re: Appointment to Dangerous Buildings Hearing Board moved by George, supported by Gawlik, RESOLVED THAT the Southgate City Council approve the appointment of Bob Hines to the Dangerous Building Hearing Board for a term expiring December 2028. Motion carried unanimously.
12. Letter from Mayor; Re: Appointment to Downtown Development Authority moved by Gawlik, supported by George, RESOLVED THAT the Southgate City Council approve the appointment of Mark Tremper to the Downtown Development Authority for a term expiring December 2029. Motion carried unanimously.
13. Letter from Mayor; Re: Appointment to Municipal Employees Civil Service Commission moved by Ayres-Reiss, supported by George, RESOLVED THAT the Southgate City Council approve the appointment of Sam Galanis to the Municipal Employees Civil Service Commission for a term expiring December 2029. Motion carried unanimously.
14. Letter from Mayor; Re: Appointment to Police and Fire Civil Service Commission moved by George, supported by Rauch, RESOLVED THAT the Southgate City Council approve the appointment of Chris

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Poirier to the Police and Fire Civil Service Commission for a term expiring December 2031. Motion carried unanimously.

15. Letter from Mayor; Re: Appointment to Tax Increment Finance Authority moved by Rauch, supported by Ayres-Reiss, RESOLVED THAT the Southgate City Council approve the appointment of Peter Heggie to the Tax Increment Finance Authority for a term expiring December 2029. Motion carried unanimously.
16. Memo from ACA/Fin. Dir.; Re: Recommendation to Approve Emergency Sewer Line Repair-Waiver of Bid moved by Rauch, supported by Gawlik, RESOLVED THAT the Southgate City Council waive city bid process and approve the proposal from Quint Plumbing for the emergency repair of a collapsed city sewer line at 19278 Orchard in the amount not to exceed \$18,000.00. Motion carried unanimously.

Communications “B”: (Receive & File)

1. Moved by Ayres-Reiss, supported by George, RESOLVED THAT the Southgate City Council receive and file the Memo from Administrator; Re: Disability Separation Agreement, the Letter from Mayor; Re: Appointment to Police and Fire Retirement Board & the Letter from Mayor; Re: Appointment to Public Safety Commission. Motion carried unanimously.

Claims and Accounts:

Moved by Rauch, supported by George, RESOLVED, that Claims and Accounts be paid as outlined on Warrant #1535 for \$11,905,155.73. Motion carried unanimously.

Adjournment:

Moved by Ayres-Reiss, supported by George, RESOLVED THAT this Regular Meeting of the Southgate City Council be adjourned at 7:20 P.M. Carried unanimously.

Zoey Kuspa
Council President

Janice M. Ferencz
City Clerk